

Children's Enrolment Pack

PRUDHOE PLODDERS CLUB

Welcome to Prudhoe Plodders Running Club

Prudhoe Plodders is delighted to welcome your child to our club. Within this pack is information that you'll need to keep safe (pages 1-5) and a form to return to us (pages 6 & 7) so we can keep your child safe.

We follow the England Athletics 365 development pathway, with an equal focus on run, jump and throw. The focus of our activities is to develop the following in our young athletes;

- Sportsmanship
- Strength
- Agility
- Balance
- Coordination
- And hopefully with this will come speed and lots of fun!

All children joining Prudhoe Plodders, and their parents, must agree to abide by our Code of Conduct, also included in this pack.

Training and Equipment

All summer/spring sessions will be at on the fields at Eastwoods Park, and we use the tennis courts in the winter months.

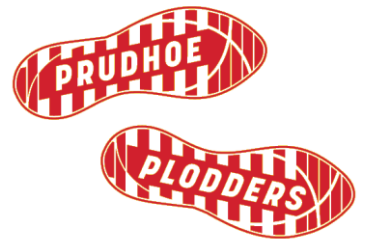
Session times are as following;

Monday	6:30 pm – 7:30 pm
Friday	6:00 pm – 7:00 pm

You do not need to stay with your child but must sign them in and out of the session.

Salto UK are Prudhoe Plodders official kit supplier and branded hoodies and t-shirts are available to purchase from their store, though your child may wear any sports clothes they are comfortable in.

Your child will need running trainers, appropriate running clothing, ideally layers in case they get too warm, or too cold, and a bottle of water. If they require any medication then you must stay on site to administer it, unless they can do this themselves, for example they may use an inhaler. Any medication must be clearly labelled with your child's name.



Coaches, Contacts & Welfare

Every session your child attends will be led by a DBS checked, qualified, England Athletics coach and coaching assistants. Parent helpers are also welcomed, please join our Facebook group '**Plodders Juniors Helpers and Parents**'.

All junior activities are coordinated by club Head Coach, Holly Kelleher and Athletics Coach Nicky Martin-Ivory.

Should you have any questions or concerns, please contact Holly or Nicky in the first instance at prudhoeplodders@outlook.com or by phone on 07852 760 552.

We have a nominated club welfare officer, and any concerns can be raised with them directly at the same email address.

Membership Fees

Annual Membership is £15.00 per financial year, due on 1st April.

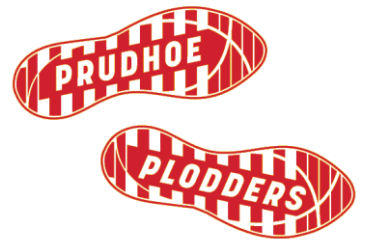
Should you wish for your child to be registered with England Athletics, this is an extra £15.00. We would encourage as many children as possible to take this option if they wish to compete in local Harrier League club events such as relays, and cross country. More information can be found here; www.englandathletics.org/england-athletics/athlete-registration

Code of Conduct

Junior Members

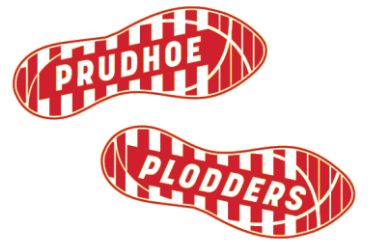
As a member of the Club you are expected to abide by the following code by:

- Arriving for training on time with all the equipment you need
- Joining in the warm up and cool down activities
- Listening carefully to what the coaches and volunteers are telling you, and not speaking when they are speaking
- Being kind to other athletes and cheering them on, even if they belong to another club, or are faster than you.
- Trying your best, athletes who work hard become faster and stronger
- Respecting the rights, dignity and worth, of all your team mates regardless of their gender, ability, disability, cultural background or religion
- Thanking your coaches and volunteers by following their instruction which are to help you progress and keep you safe



Parents/Carers and Other Supporters

- As a parent/carer of a member of the club, you are expected to abide by the following code by:
- Informing the coach of any specific health requirements or medical conditions of your child in advance by completion of a Club Membership form or a Parental Consent form
- Advising the coach if your child must leave early or is being collected by someone other than a parent/carer, giving de-tails of the arrangement including who will be collecting your child, when and at what time
- Encouraging your child to learn the rules and play within them
- Helping your child to recognise good performance, not just results
- Setting a good example by recognising fair play and applauding the good performances of all
- Never punishing or abusing a child for losing or making mistakes
- Supporting your child's involvement and help them to enjoy their sport • Using correct and proper language always
- Remembering that children participate in sport for their enjoyment, it's okay not to win
- Respecting the rights, dignity and worth of every young person regardless of their gender, ability, disability, cultural background, or religion
- Showing appreciation and respect for coaches, officials, and administrators.
Remember, without them, your child could not participate



Privacy Notice

Prudhoe Plodders Running Club are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Prudhoe Plodders Running Club is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure, and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data). [We may also ask for relevant (health information, disability, other data)

Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events;
- sharing personal data with facility providers to manage access to the track or check delivery standards; and
- sharing personal data with leagues, county associations (and county schools' associations) and other competition providers for entry in events.

For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor club trends; and
- sending an annual club survey to improve your experience as a club member

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity; and
- publishing of race and competition results

Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise, or fundraising.

Any special category health data we hold on you is only processed for the purpose(s) of passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent.



Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

On occasion we may collect personal data from non-members (e.g. any non-member participant who fills in a health disclaimer or form at a taster event) - enter as applicable. This information will be stored for 7 days after an event and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has the following social media pages; Strava and Facebook. All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) has their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of or renew your membership with [insert name of club] you can also choose to be registered as a member of England Athletics (you will have to register with England Athletics if you ever compete for the club in competition Under UKA Rules). If you tick the box below we will provide England Athletics with your personal data which they will use to enable access to an online portal for you (called myAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact dataprotection@englandathletics.org. If you do not tick the box and then decide to compete for the club, we will need to register you with England Athletics and we will inform you at that time.

The Club does not supply any personal data it holds for this purpose to any other third party. The Club does not store or transfer your personal data outside of the UK.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.



Children's Enrolment Form

PRUDHOE PLODDERS CLUB

Child Details

First Name:		Surname:	
Date of Birth:		School:	

Parent/Carer Details

Name:		Relationship to Child:	
Address:			
	Postcode:		
Email:			
Contact Number:			

Do we have permission to store this on the coach's mobile phone? Yes/No

Emergency Contact Details (if not parent/carer):

Name:		Relationship to Child:	
Contact Number:			

Do we have permission to store this on the coach's mobile phone? Yes/No

Transport Arrangements

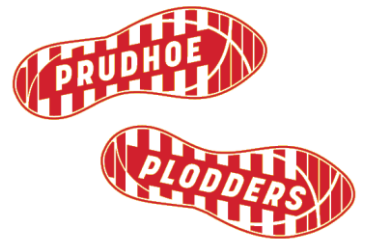
Please list any other person(s) with permission to drop off and collect your child (except those already listed above)

Name:		Relationship to Child:	
Name:		Relationship to Child:	
Name:		Relationship to Child:	

Photographic Consent

We might sometimes use photographs during our activities and to promote Prudhoe Plodders. Please select one of the options below;

- I am happy for photographs to be taken of my child during training and competition activities and used in national and local athletics publicity, communications, publications, or digital channels (social media, websites)
- I am happy for photographs to be taken of my child during training and competition activities and used within Prudhoe Plodders only. This excludes use in national and local athletics publicity, communications, publications, or digital channels (social media, websites)
- I do not wish for any photographs to be taken of my child while he/she participates in activities or competition with Prudhoe Plodders.



Medical

Please detail any medical conditions, dietary requirements, disabilities, or special education needs below

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Club Privacy Statement

Prudhoe Plodders Running Club takes the protection of the data that we hold about you as a member seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed, and retained in accordance with current and future UK data protection legislation.

Please read the full privacy notice carefully to see how Prudhoe Plodders will treat the personal information that you provide to us. We will take reasonable care to keep your information secure and to prevent any unauthorised access.

England Athletics

When you become a member of or renew your membership with [insert name of club] you can also choose to be registered as a member of England Athletics (you will have to register with England Athletics if you ever compete for the club in competition Under UKA Rules). If you tick the box below we will provide England Athletics with your personal data which they will use to enable access to an online portal for you (called myAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact dataprotection@englandathletics.org.

If you do not tick the box below and then decide to compete for the club, we may not be able to register your child in time for the event.

I want my child to join England Athletics

I don't want my child to join England Athletics

Parent Agreement (on behalf of child)

Signed:	
Print Name:	
Date:	